Admissions Portal

User Guide for NUS Non-Graduating Programme Applicants

version Mar 2026

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Contents

1. Login to Admissions Portal (Nominated Applicants)

2. Login to Admissions Portal (Non-Nominated Applicants)

3. Manage/Submit Application

4. Application Tasks

5. Support / Useful Links



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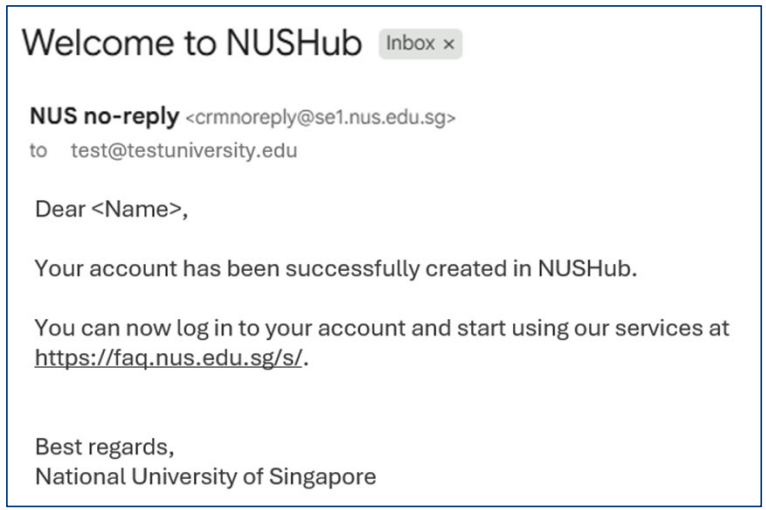
Login to Admissions Portal

(nominated applicant)

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Nominated Applicants – Nomination submission by your Institution

- If you are nominated by your institution, your institution administrator will submit your name to the NUS Affiliates Portal.
- Upon successful submission, an account will be automatically created in the NUS Admissions Portal for you, and you will receive this email notification.



Welcome to NUSHub Inbox ×

NUS no-reply <crmnoreply@se1.nus.edu.sg>
to test@testuniversity.edu

Dear <Name>,

Your account has been successfully created in NUSHub.

You can now log in to your account and start using our services at https://faq.nus.edu.sg/s/.

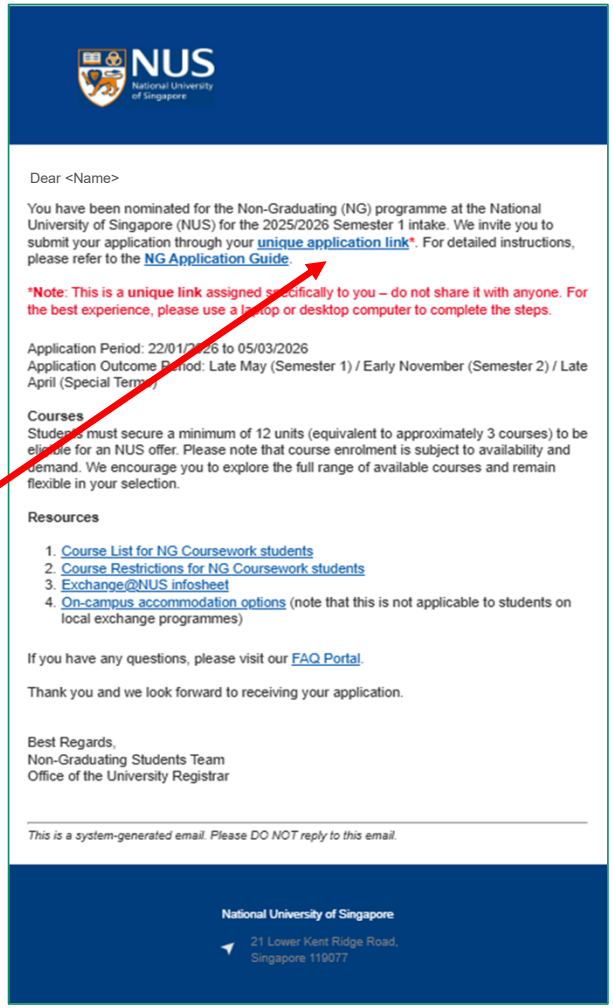
Best regards,
National University of Singapore

- You may navigate the **NUS FAQ Portal** to learn more about NUS services and submit enquiries if you have any. Note that the link is NOT the Admissions Portal link.
- You will receive an email notification with the Admissions Portal link one day before the start of the Application Period (see next page).

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Nominated Applicants – Invitation to Apply

- For **nominated applicants**, you will receive an email to your institution's email account one day before the application open date.
  - Can't find the email? Try checking your spam/junk folder. Add the email address to your safe senders list.
- After reading the email, click on the **unique application link** which will bring you to NUS Admissions Portal. DO NOT SHARE the link with anyone.
- For the best experience, please use a laptop or desktop computer to complete the steps.



NUS National University of Singapore

Dear <Name>

You have been nominated for the Non-Graduating (NG) programme at the National University of Singapore (NUS) for the 2025/2026 Semester 1 intake. We invite you to submit your application through your unique application link*. For detailed instructions, please refer to the NG Application Guide.

*Note: This is a unique link assigned specifically to you – do not share it with anyone. For the best experience, please use a laptop or desktop computer to complete the steps.

Application Period: 22/01/2026 to 05/03/2026
Application Outcome Period: Late May (Semester 1) / Early November (Semester 2) / Late April (Special Term)

Courses
Students must secure a minimum of 12 units (equivalent to approximately 3 courses) to be eligible for an NUS offer. Please note that course enrolment is subject to availability and demand. We encourage you to explore the full range of available courses and remain flexible in your selection.

Resources

1. Course List for NG Coursework students
2. Course Restrictions for NG Coursework students
3. Exchange@NUS infosheet
4. On-campus accommodation options (note that this is not applicable to students on local exchange programmes)

If you have any questions, please visit our FAQ Portal.

Thank you and we look forward to receiving your application.

Best Regards,
Non-Graduating Students Team
Office of the University Registrar

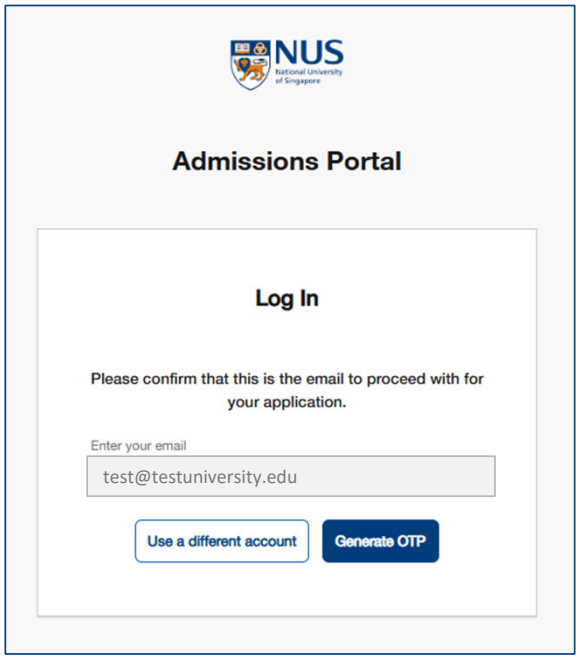
This is a system-generated email. Please DO NOT reply to this email.

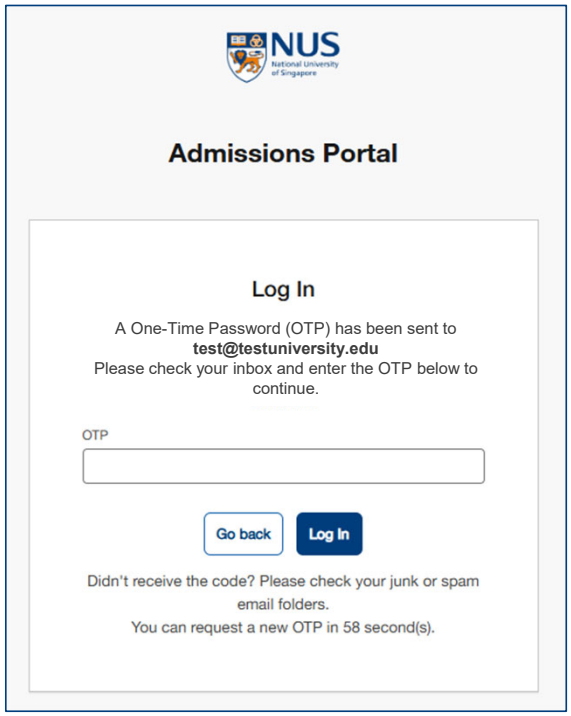
National University of Singapore
21 Lower Kent Ridge Road,
Singapore 119077

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Nominated Applicants – Invitation to Apply (cont'd)

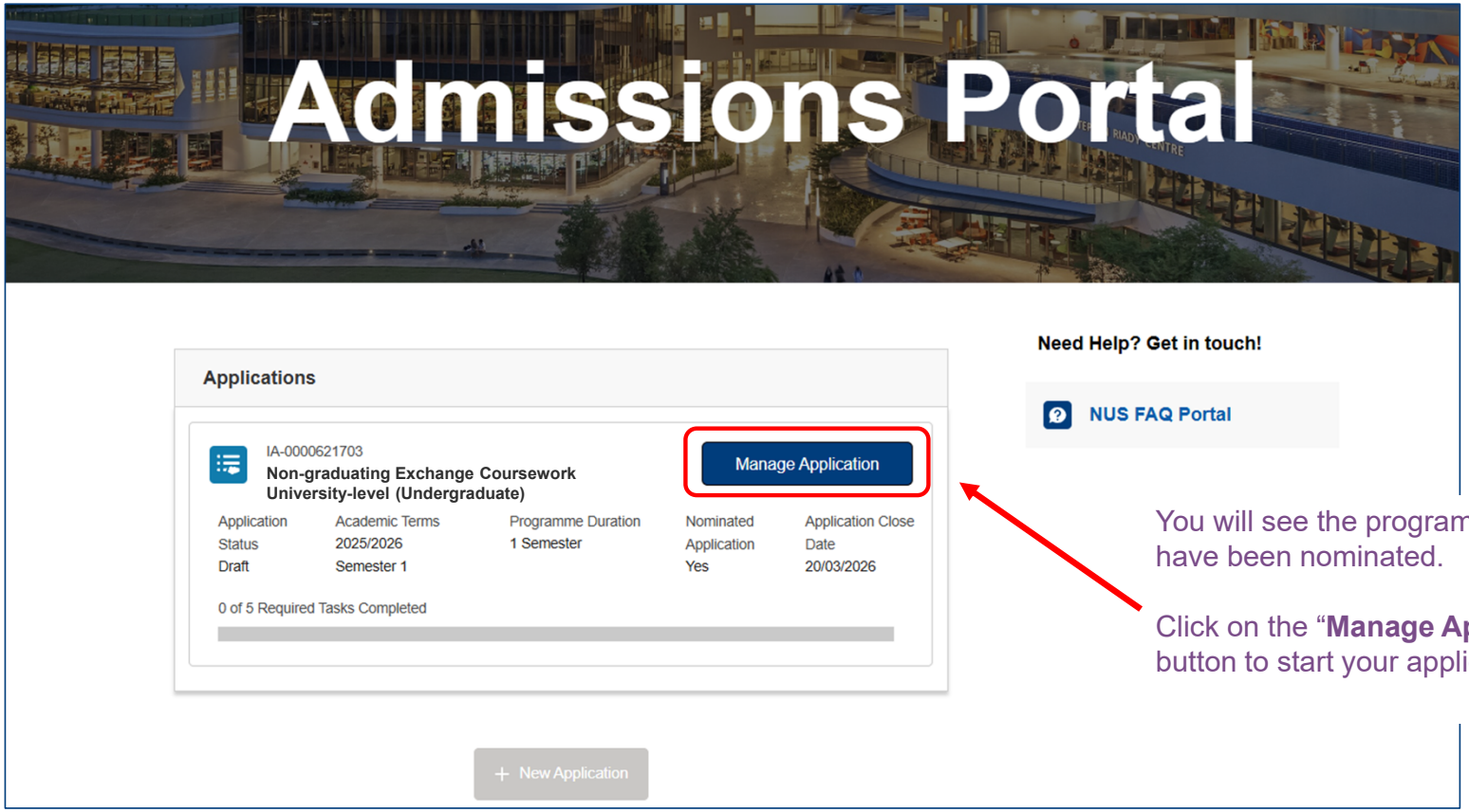
- Your institution email address will be pre-populated in the Admissions Portal Log In page.
- Click on the "**Generate OTP**" button to obtain the OTP.
- Enter the OTP and click "**Log In**".





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Nominated Applicants – Login to the Portal (cont'd)



You will see the programme that you have been nominated.

Click on the "**Manage Application**" button to start your application.

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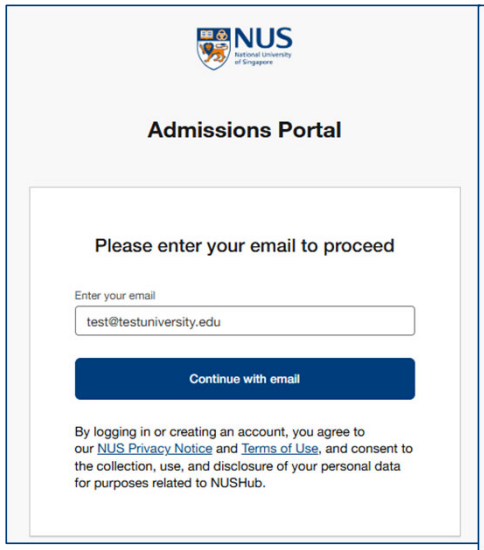
Login to Admissions Portal

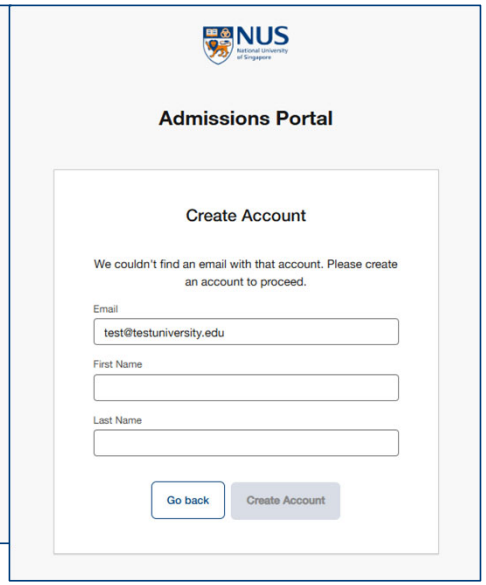
(non-nominated applicant)

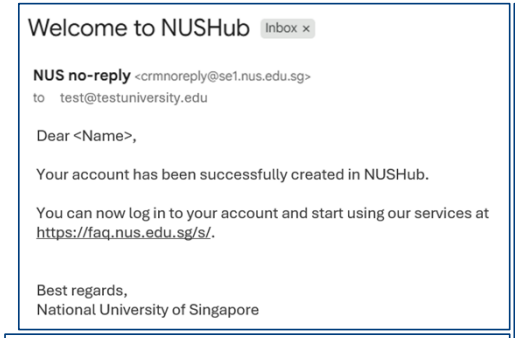
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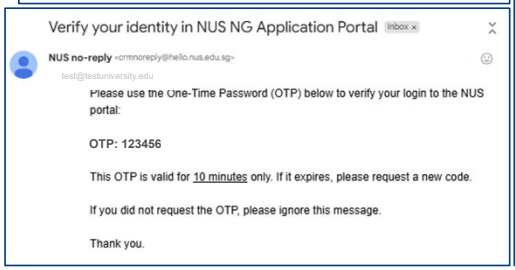
Non-Nominated Applicants – Login to the Portal

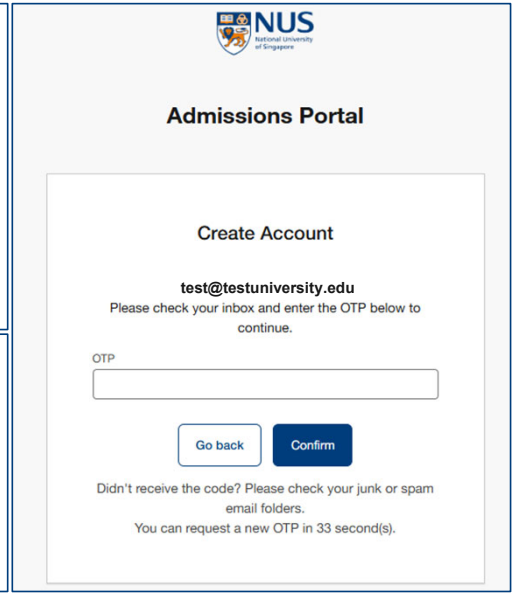
- Enter your email in the Admissions Portal.
- You will be prompted to create an account if this is your first time accessing the portal. Enter your First Name and Last Name and click "Create Account".
- You will receive a “Welcome to NUSHub” email acknowledging your account creation, as well as an OTP email.
- Key in the OTP and click "Confirm".





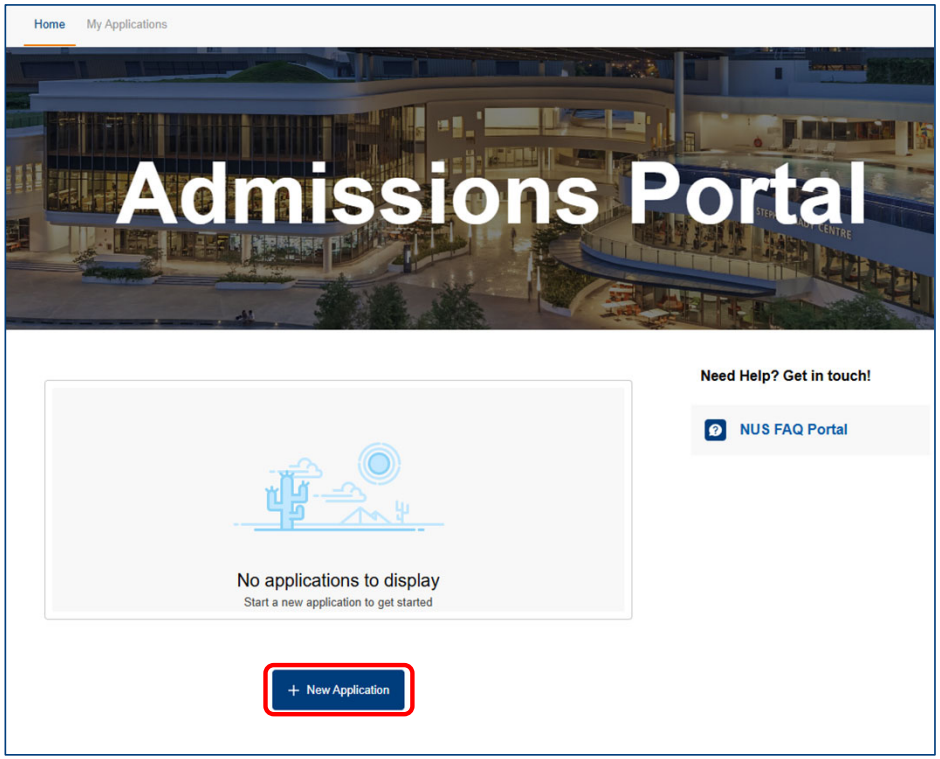


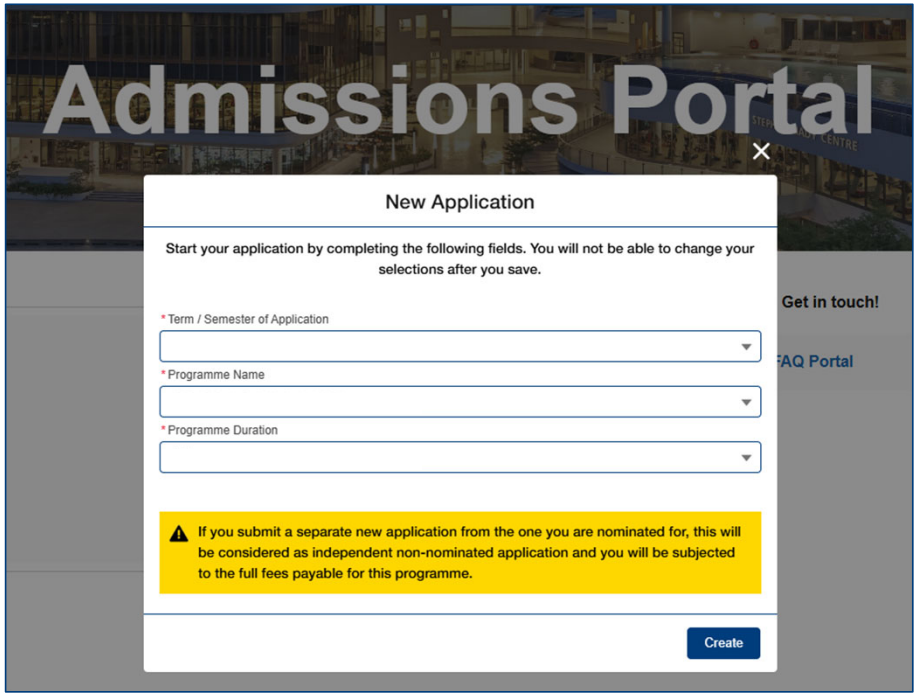




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Non-Nominated Applicants – Login to the Portal (cont'd)





- Click on "**+ New Application**" button to create a new Application. If there is an existing application, you will also see it on this page when you login.

- Fill in the required information and click "**Create**".

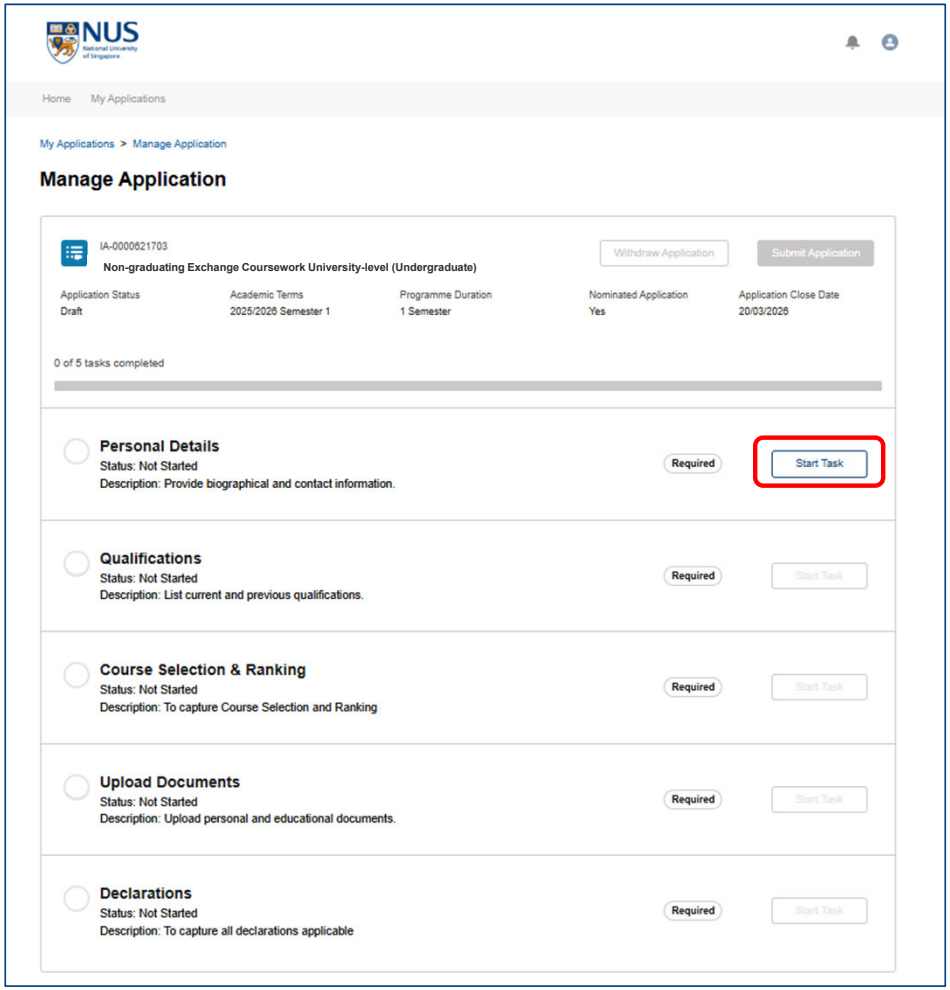
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Manage/Submit Application

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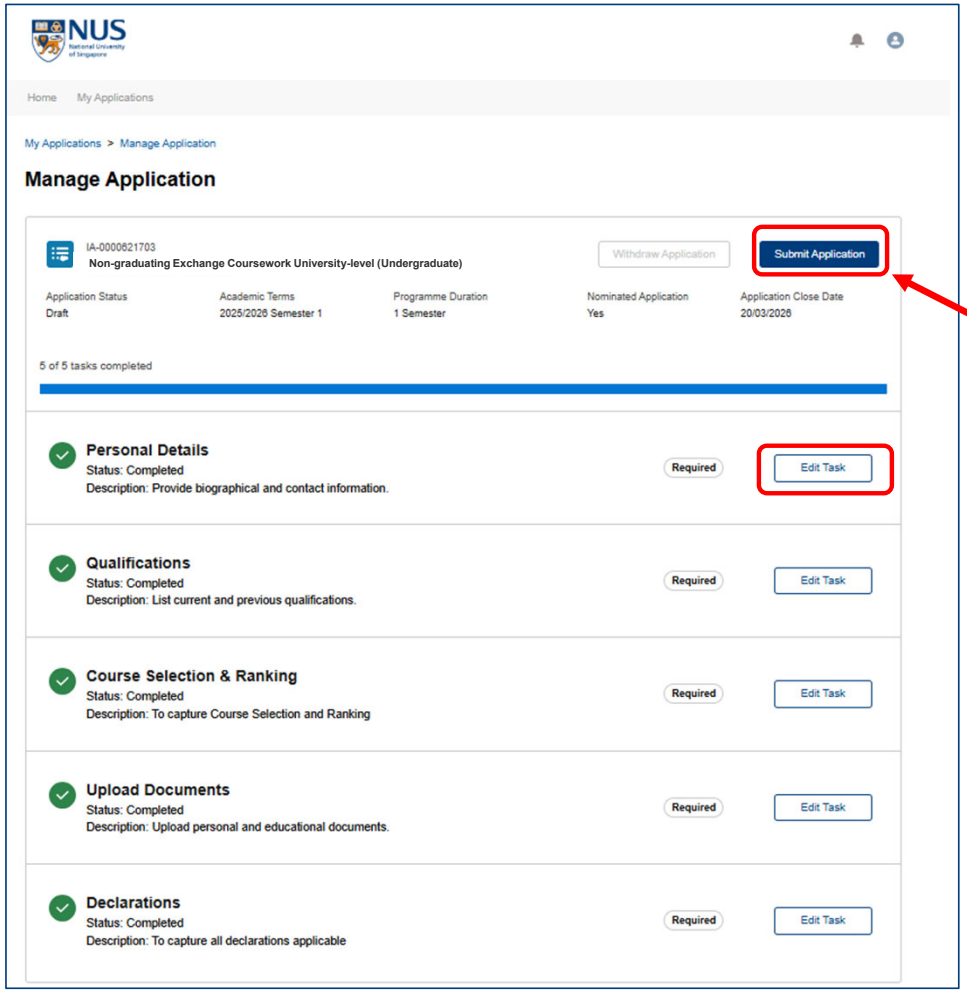
Manage/Submit Application

- Upon successful log in and selection of programme, you will see the tasks that you need to complete before submitting the application.
- Do note that the tasks may differ for different programmes (e.g. Research programme will have a “Research Details” task).
- Click on the “**Start Task**” button to start each new task.
- Note: You have to complete the “Personal Details” task before proceeding to the other tasks.



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Manage/Submit Application



- Once you complete each respective task, there will be a **green tick** against the task. You can still make changes by clicking the "**Edit Task**" button if required.
- Upon completion of all the tasks, the "Submit Application" button will be activated. **Please do remember to click "Submit Application", otherwise your application will NOT be processed.**
- For Nominated Applicants, should you wish to withdraw, please approach your institution's administrator.

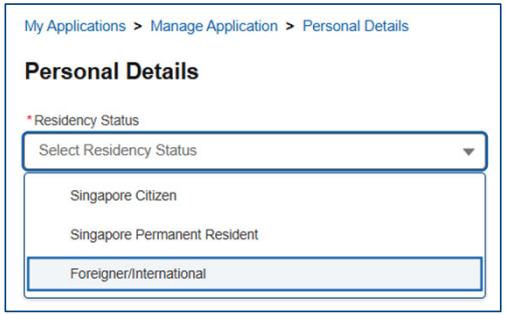
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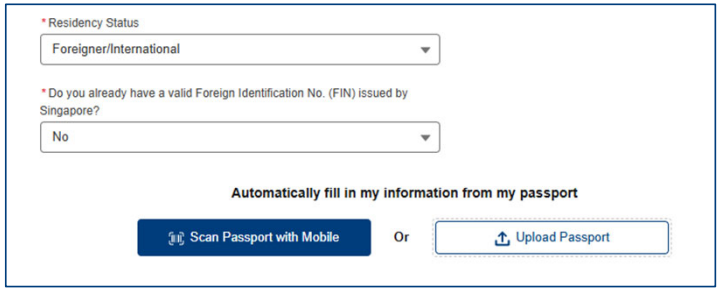
Application Tasks

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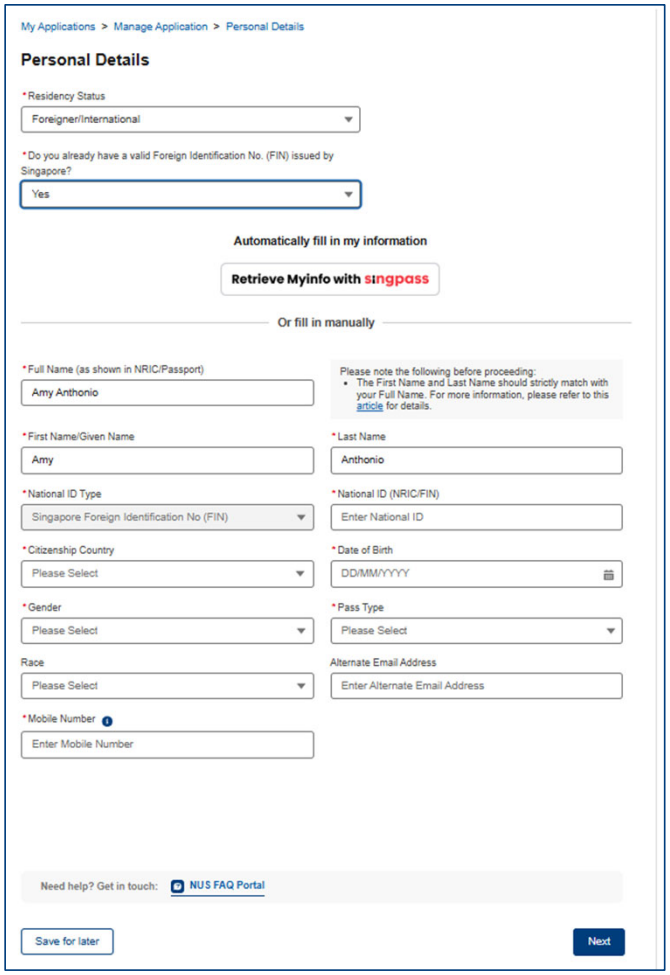
Task: Personal Details

- Firstly, select your **Residency Status** accordingly.
- If you are a **Foreigner**, please answer the next question on FIN. If you **do not have a FIN**, you will need to **scan/upload your passport** to fill in your personal details.





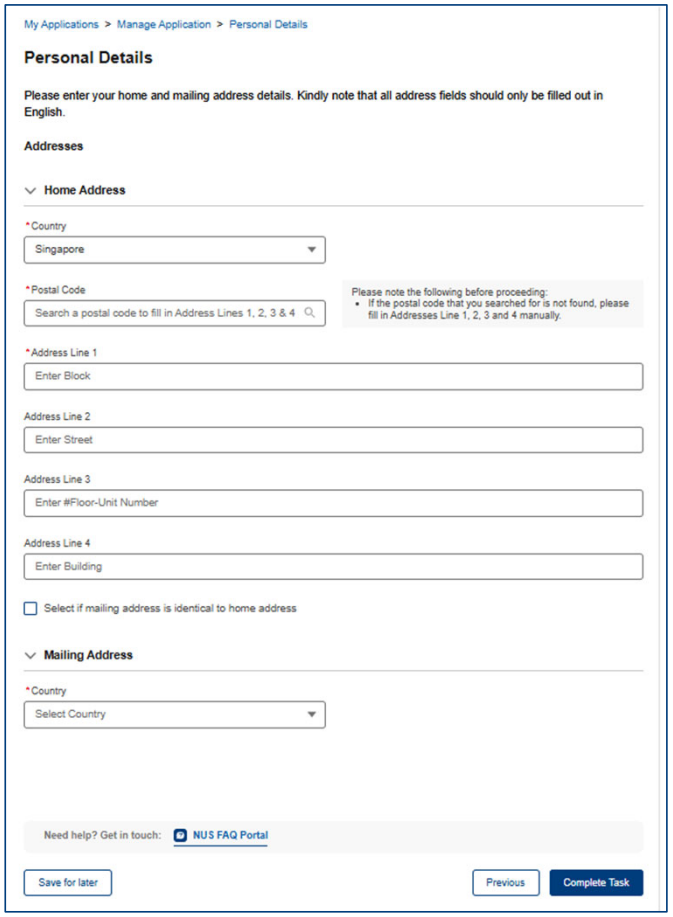
- If you are a **Foreigner and have a FIN**, OR if you are **a Singapore Citizen** OR **Singapore Permanent Resident**, click on the "**Retrieve MyInfo with SingPass**" to fill in your details.
- Edit your First/Given Name and Last Name if they are not in the correct order (for NRIC/FIN holder only).
- Enter your Alternative Email Address (optional) and Mobile Number (mandatory).
- Click "**Next**" when done.



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Task: Personal Details (cont'd)

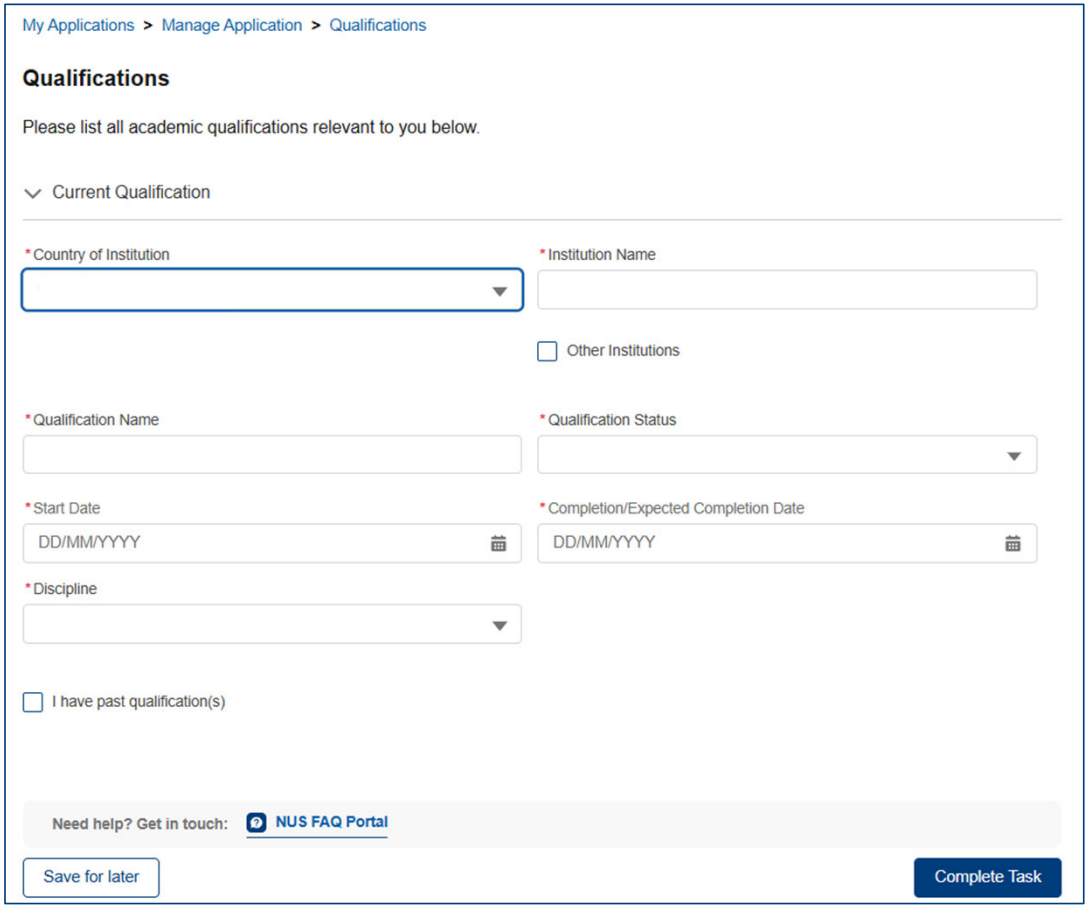
- Fill in your addresses and click "**Complete Task**" when done.



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Task: Qualifications

- Fill in the details of the qualifications that you are currently pursuing or have in the past. Click "**Complete Task**" when done.

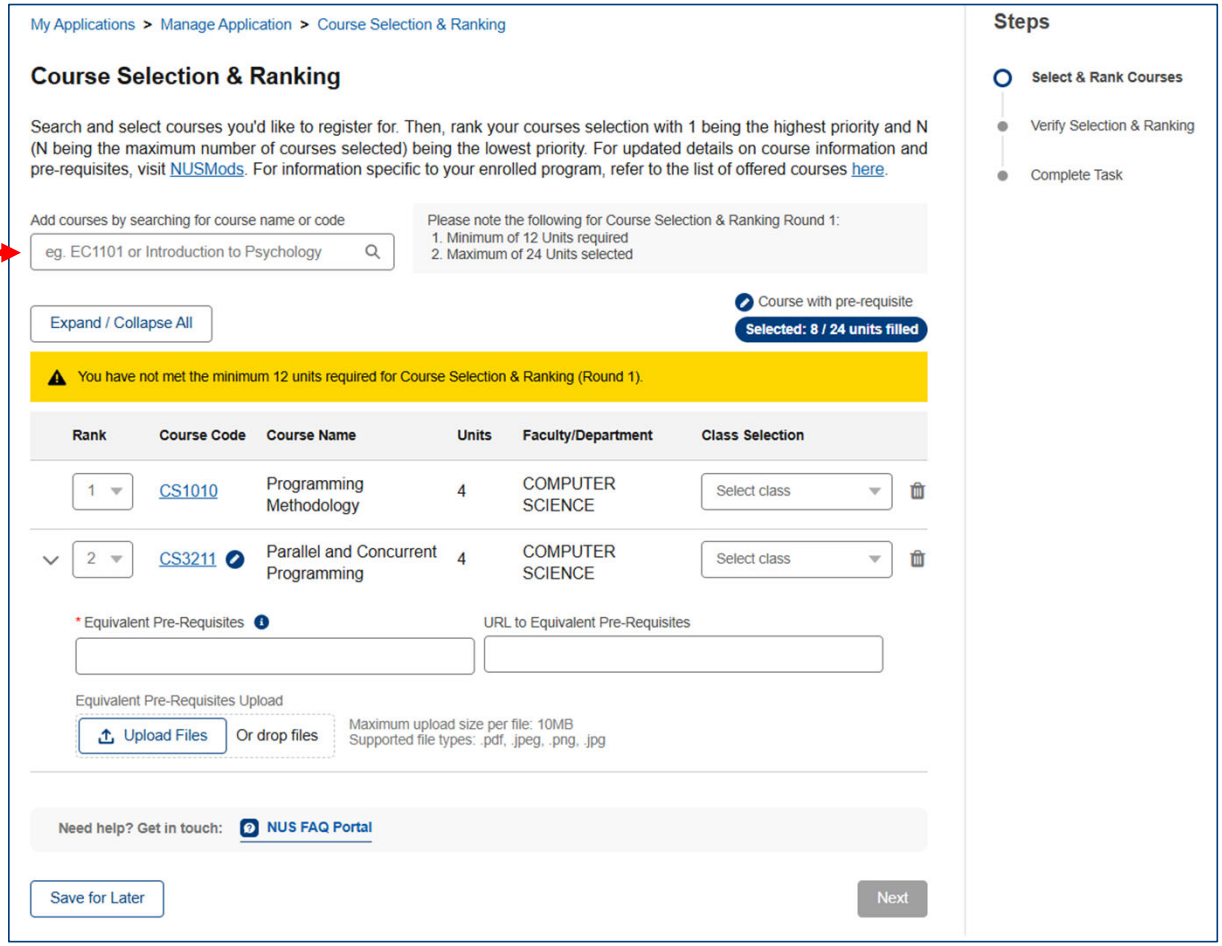


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Task: Course Selection & Ranking

(for Coursework-related programmes only)

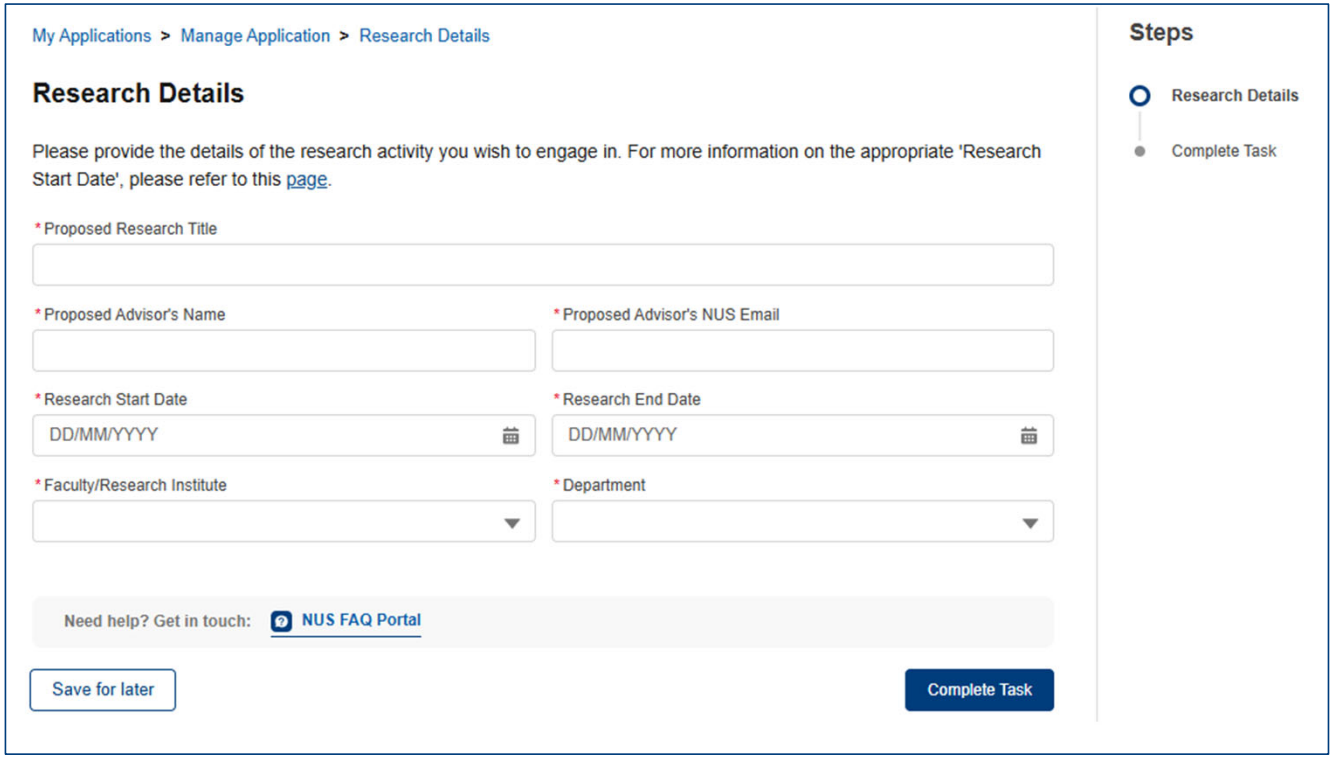
- Before you select the courses that you wish to read in NUS, please visit **NUSMods** for the course details and pre-requisites.
- Use the **search field** to add the courses for the application.
- Fill in the Class Selection, and Equivalent Pre-requisites where required.
- You may adjust the **Rank** in the order of your preference.
- Click "**Next**" to preview your course selection and ranking on the next page.
- Click "**Complete Task**" when done.



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Task: Research Details (for Research-related programmes only)

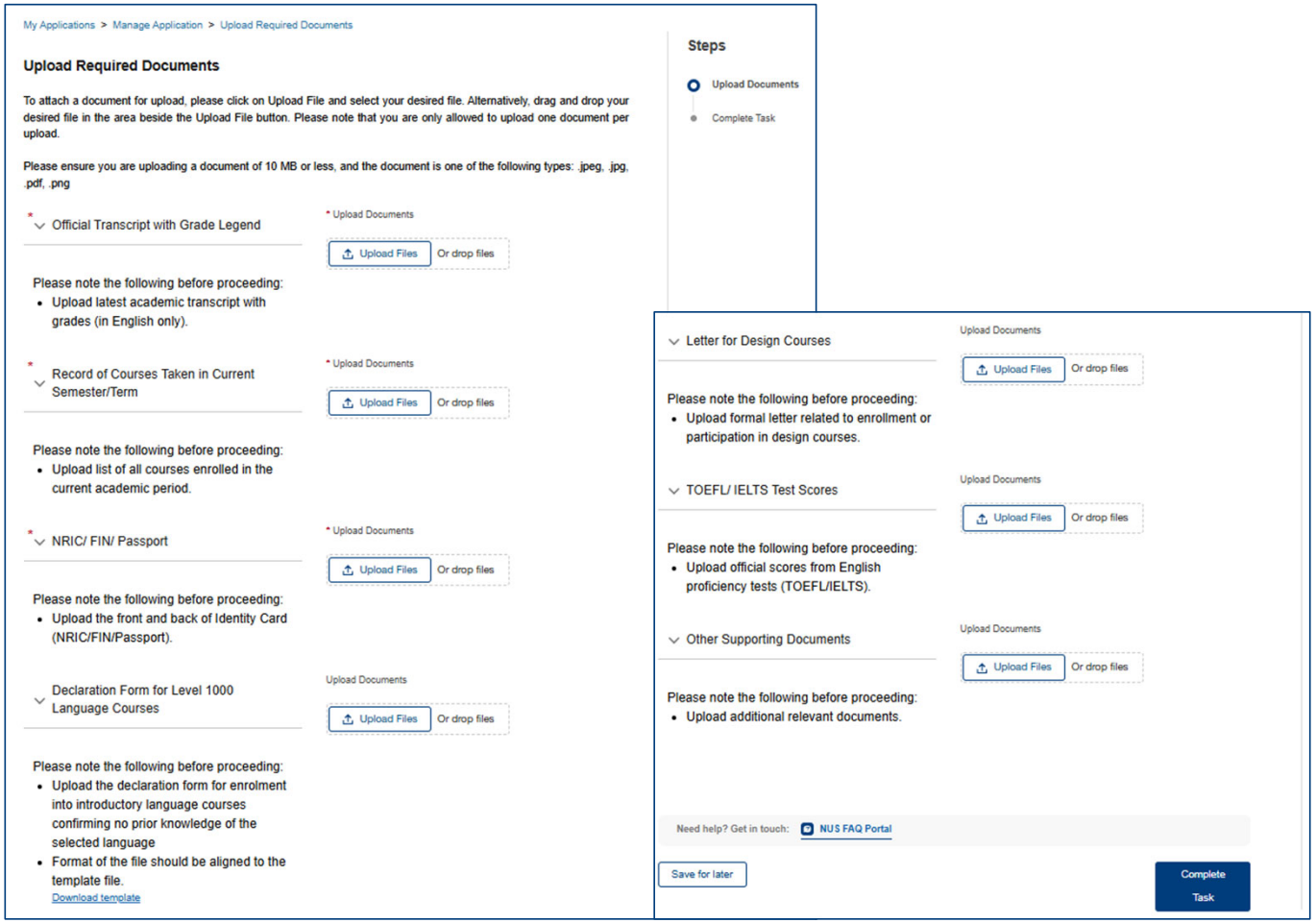
- Fill in the Research Details in the respective fields.
- Click "**Complete Task**" when done.



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Task: Upload Required Documents

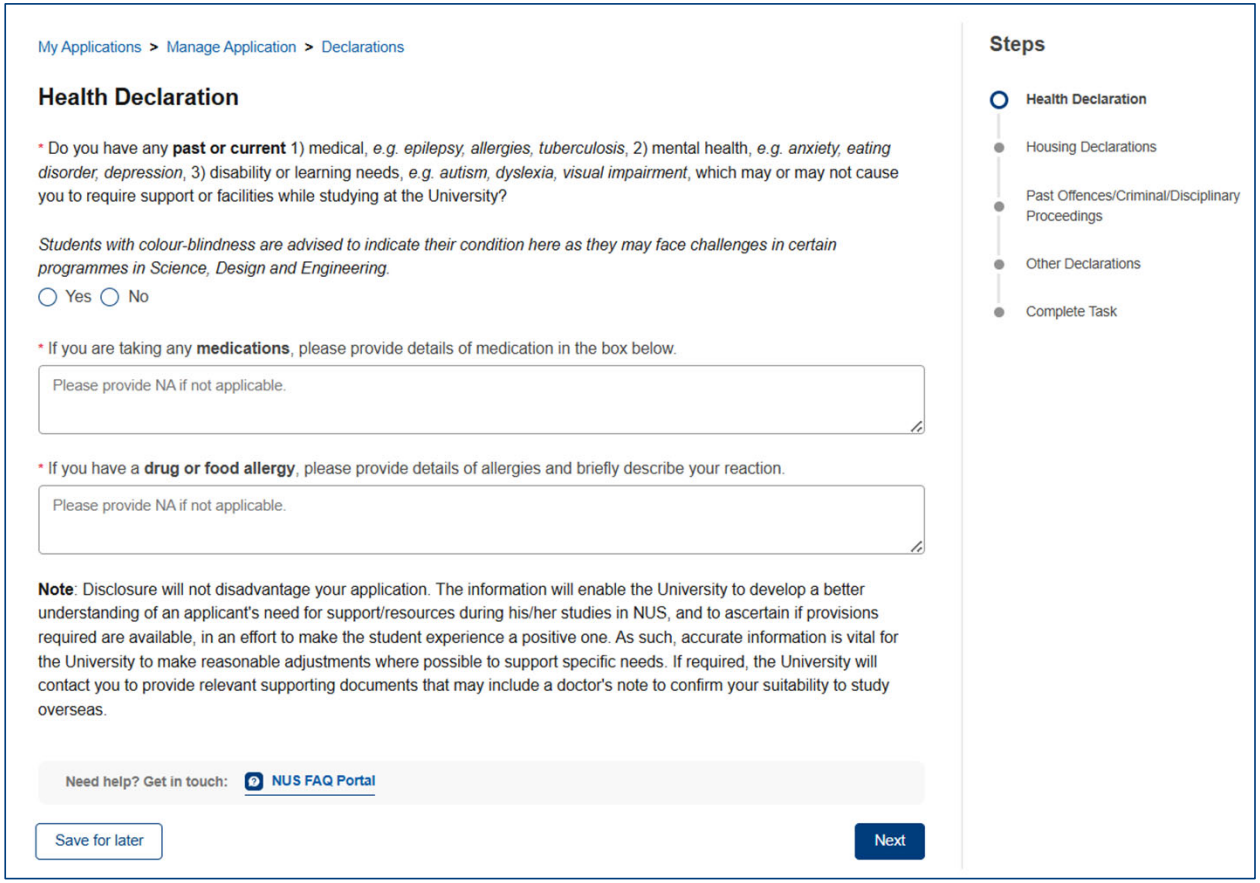
- Upload the required documents as listed in the task.
- Do note that the required documents may differ for different applicants/ programmes.
- Click "**Complete Task**" when done.



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Task: Declarations

- Make declarations for the various declaration items as displayed. Do note that the declaration items may differ for different applicants/programmes.
- Click "**Next**" to go to the next declaration item.
- Click "**Complete Tasks**" when all declarations are done.

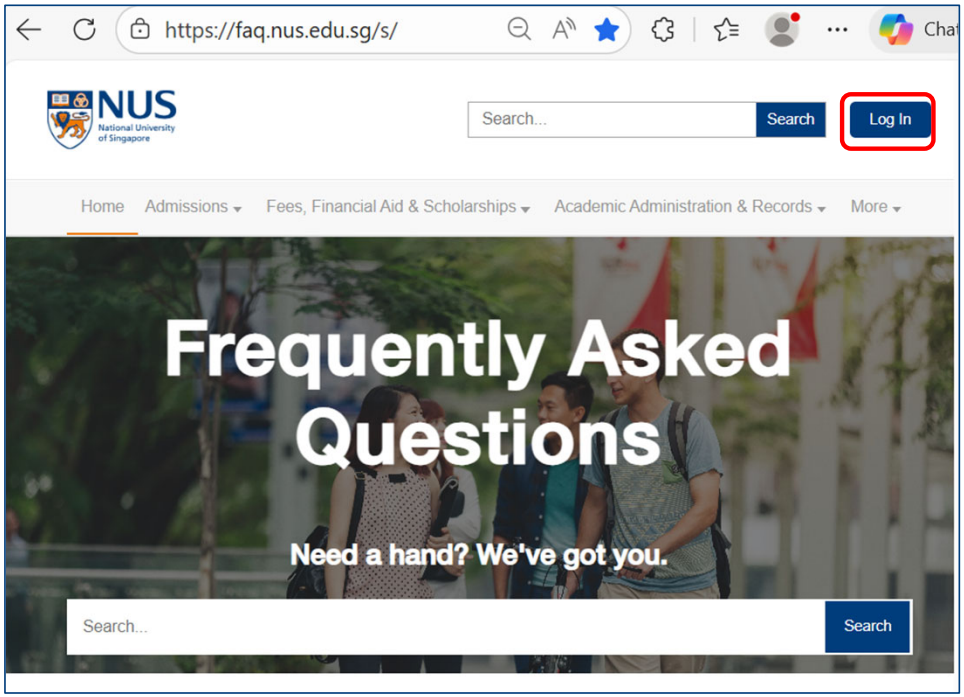


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Support / Useful Links

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Admissions Portal Support



Should you have any questions whilst submitting your application, check out the **NUS FAQ Portal > Admissions tab >Non-Graduating Admissions**

If you wish to get in touch with us, click the “Ask A Question” button at the bottom of the page. **Login using the same email address** as your application so that we can serve you better.

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Useful Links

For more information on NUS Non-Graduating Programmes, please refer to the specific webpages:

- **For coursework applicants**:
https://www.nus.edu.sg/registrar/prospective-students/non-graduating/coursework

- **For Research applicants:**
https://www.nus.edu.sg/registrar/prospective-students/non-graduating/research

- **Pre-University Students from Local Institutions:**
https://www.nus.edu.sg/registrar/prospective-students/non-graduating/pre-university-students-from-l…

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Thank You!

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